



Wedding Scheduler

by www.PashWeddings.com

Month/Year _____ (12 Months Before the Wedding)						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 7 to 12 Months Before the Wedding	
Check	Description
<input type="checkbox"/>	Formally announce your engagement by having both families meet. Don't forget to notify the local newspaper and announce your engagement in print!
<input type="checkbox"/>	Select the date! Consider a date that will accommodate your family and friends, such as the summer months when kids are out of school and when most individuals plan their annual vacations. Also, when considering a date near a major holiday, keep in mind that most reception locations increase their prices and are booked well in advance. If you set a date near a holiday or at least one year in advance, think about mailing a "Save the Date" card to your guests so that they can make the necessary accommodations.
<input type="checkbox"/>	Determine your budget. Be realistic when creating the budget. Determine WHO is paying for the wedding: the bride's family, the Groom's family, the couple or a combination of the above. Highlight the one or two items that will mean the most to the both of you and budget the other items around these one or two major items.
<input type="checkbox"/>	Book the officiant. Make sure that whomever you want to marry you both is available.
<input type="checkbox"/>	Reserve both the wedding and reception locations. Reserving the location of both your wedding ceremony and reception is one of the most important tasks that must be done once an engagement is announced. If the date of the wedding is in close proximity to a holiday, this task becomes even more pertinent. 7-12 Month Tasks Continued...



Wedding Scheduler

Month/Year _____

(11 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 7 to 12 Months Before the Wedding

Check	Description
<input type="checkbox"/>	Hire the wedding consultant. If you are considering using a wedding consultant, conduct your interviews now. Make sure you choose a consultant who is not only professional and a member of an accredited wedding consultant association but someone who is amiable and easy to work with.
<input type="checkbox"/>	Purchase a handy wedding planner. You can't plan a wedding without a trusty wedding planner. Trust us! Make sure the planner contains pages on which you can take notes, a daily calendar to keep you on time and pockets to hold those ever-important receipts! In today's technological world, consider a wedding planning software program as a helpful companion that will assist you in maintaining the guest list and tracking the "thank you" notes. Some software programs will even help with the seating assignments!
<input type="checkbox"/>	Compile the guest list. Although this SHOULD be one of the fun aspects of planning a wedding, it often becomes the basis of many heated debates. Also, keep in mind that the length of the guest list is often in direct correlation with the budget.
<input type="checkbox"/>	Select members of your wedding party. Honor your family and friends by selecting them to stand next to you both on your special day.

7-12 Month Tasks Continued...



Wedding Scheduler

Month/Year _____
 (10 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 7 to 12 Months Before the Wedding	
Check	Description
<input type="checkbox"/>	Choose the caterer. If you are evaluating a caterer, make sure to sample their menu and personally meet with the caterer. Obtain references and inquire the Better Business Bureau on their professional history.
<input type="checkbox"/>	Book the photographer. Don't take these professionals for granted! Good photographers are booked quickly! Ask the right questions and view their portfolio. Keep in mind that he/she is responsible for capturing the formal and candid moments of your day that will last a lifetime. Be picky!
<input type="checkbox"/>	Book the videographer. More and more couples are opting to capture their wedding day on celluloid in addition to photo paper. Again, ask the right questions and view some sample wedding videos. Make sure the videographer you interview will be the ACTUAL professional who will be there at your wedding.
<input type="checkbox"/>	Hire the florist. Considered to comprise one of the biggest shares of the budget "pie." The florist makes it his/her job to assist you in color coordination and bouquet arrangements.
7-12 Month Tasks Continued...	



Wedding Scheduler

Month/Year _____

(9 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 7 to 12 Months Before the Wedding

Check	Description
<input type="checkbox"/>	Book the entertainment for both the ceremony and reception. Evaluate demo tapes of the entertainment whether it's a DJ, harpist, soloist, string quartet or live band. Make sure to discuss different music genres in their repertoire. Also, discuss which songs to play during the processional, ceremony and recessional.
<input type="checkbox"/>	Order the wedding gown, veil, shoes and other accessories. The earlier you choose and order your gown, the better off you will be. You want to receive the wedding gown for final fitting weeks in advance... with time to spare.

Additional Tasks To Be Done 7 to 12 Months Before the Wedding

<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

7-12 Month Tasks Continued...



Wedding Scheduler

Month/Year _____
(8 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Additional Tasks To Be Done 7 to 12 Months Before the Wedding	
Check	Description
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
7-12 Month Tasks Continued...	



Wedding Scheduler

Month/Year _____
(7 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Additional Tasks To Be Done 7 to 12 Months Before the Wedding	
Check	Description
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



Wedding Scheduler

Month/Year _____
 (6 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 4 to 6 Months Before the Wedding

Check	Description
<input type="checkbox"/>	Shop and order wedding party dresses and tuxedos. If some members of the wedding party live far away, tailor shops and bridal shops in their area can take their measurements. Have each member of the wedding party mail their measurements to your bridal or tuxedo shop.
<input type="checkbox"/>	Reserve rental equipment. If you are planning an outdoor ceremony and/or reception, make sure to reserve the tables, chairs and tents now.
<input type="checkbox"/>	Order the wedding cake. This is the fun part! Shop the local bakers and make sure you sample their "sweet" perfections. Peruse their portfolios and consider referrals from others. Discuss the colors and design of the cake to match the look and formality of the wedding.
<input type="checkbox"/>	Order wedding stationery. Includes wedding invitations, RSVP cards, thank you cards, and place cards.
<input type="checkbox"/>	Make honeymoon reservations. Make sure you have a current passport for international destinations.
<input type="checkbox"/>	Make a doctor's appointment, if necessary. If your state requires a blood test, arrange the test now.
	4-6 Month Tasks Continued...



Wedding Scheduler

Month/Year _____
(5 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 4 to 6 Months Before the Wedding

Check	Description
<input type="checkbox"/>	Book transportation. Reserve any special transportation needed on the day of the wedding: limos, horse-drawn carriage, Rolls Royce, etc.
<input type="checkbox"/>	Reserve accommodations for out-of-town guests. Most hotels will offer group discounts if you block/reserve several rooms for your out-of-town guests.
<input type="checkbox"/>	Book honeymoon.

Additional Tasks To Be Done 4 to 6 Months Before the Wedding

<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



Wedding Scheduler

Month/Year _____
(4 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Additional Tasks To Be Done 4 to 6 Months Before the Wedding

Check	Description
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



Wedding Scheduler

Month/Year _____
 (3 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 2 to 3 Months Before the Wedding

Check	Description
<input type="checkbox"/>	Finalize the guest list. Approximately 20% of your guest list will not be able to attend the wedding.
<input type="checkbox"/>	Meet with caterer and/or banquet manager. Finalize the menu and room decorations.
<input type="checkbox"/>	Meet with officiant. Discuss any special readings for the wedding ceremony. Make copies of these readings and forward to those who you have asked to do the reading so they have plenty of time to practice.
<input type="checkbox"/>	Arrange Gown Final Fitting. Make sure you bring along the shoes and lingerie that you will wear on your wedding day. You want to make sure EVERYTHING looks just right!
<input type="checkbox"/>	Write your vows. It takes time to express your love for one another on paper.
<input type="checkbox"/>	Arrange rehearsal dinner. The rehearsal dinner allows close family and friends from both sides to meet each other, some for the first time. The rehearsal dinner is usually a casual affair and never as formal an event as the actual wedding. You can host it at a family member's home, a small restaurant or banquet hall.
	2-3 Month Tasks Continued...



Wedding Scheduler

Month/Year _____
 (2 Months Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 2 to 3 Months Before the Wedding

Check	Description
<input type="checkbox"/>	Purchase wedding favors. Contrary to popular belief, wedding favors (the gifts that each guest takes home with her to remember the day) are <i>not</i> required. If you choose to provide these gifts to commemorate your event, there are many choices available from the quintessential Jordan almonds to small wine bottles emblazoned with your picture on its label.
<input type="checkbox"/>	Purchase Wedding Party Gifts. You can thank your wedding attendants by purchasing accessories they can wear on the day of the wedding such as cuff links, earrings or purses.
<input type="checkbox"/>	Purchase the wedding bands. It can be something simple or absolutely extravagant. Most importantly, the wedding bands are the <i>tangible</i> expression of your love for one another.
<input type="checkbox"/>	Mail wedding invitations. Allow your guests enough time to make the necessary arrangements (done 6-8 weeks before the event). If you are having a destination wedding, it should be mailed out about 12 weeks (3 months) beforehand.

Additional Tasks To Be Done 2 to 3 Months Before the Wedding

<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



Wedding Scheduler

Month/Year _____
(1 Month Before the Wedding)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done 1 Month Before the Wedding

Check	Description
<input type="checkbox"/>	Obtain the marriage license. You can usually obtain the license up to 30 days in advance.
<input type="checkbox"/>	Gift for each other. Just to say "I love you."
<input type="checkbox"/>	Purchase the guest book. Place the guest book at the entrance to the reception room so that each one of your guests can write a special message.
<input type="checkbox"/>	Organize wedding programs. More and more couples are creating programs that will be passed out before the wedding ceremony. The program outlines the ceremony's agenda, its readings and its participants. Most importantly, it can assist those guests who are not of the same religion or faith.
<input type="checkbox"/>	Change your last name. If you plan to change your last name, consider your driver's license, passport, credit cards and bank accounts.
<input type="checkbox"/>	Send wedding announcements to newspapers. Let the local newspapers announce your wedding.
<input type="checkbox"/>	Inform post office of change in address. A simple form filled out early enough will not interrupt your mail service.
<input type="checkbox"/>	Arrange trial-runs. Meet with your hair stylist and/or make up artists for a run-through.
<input type="checkbox"/>	Send out thank you notes. You may receive wedding gifts well before the actual wedding day. Not only is a "thank you" <i>expected</i> by the gift-giver but it also let's them know that you actually received it.



Wedding Scheduler

Month/Year _____						
<i>(The Month of the Wedding – the Final Sprint!)</i>						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY

Tasks To Be Done The Month of the Wedding – the Final Sprint!	
Check	Description
<input type="checkbox"/>	Pick up wedding dress. Make sure the wedding dress is stuffed to preserve its shape and covered with a protective bag.
<input type="checkbox"/>	Finalize seating assignments. Involve both sets of parents. They can inform you of any rifts between family and/or friends.
<input type="checkbox"/>	Finalize the guest count. Inform caterer or banquet manager of the final guest count.
<input type="checkbox"/>	Write speeches. A speech during the rehearsal dinner and wedding reception are both expected. A simple "thank you" for those who have shared in the day's festivities and who have come near and far to witness the love and commitment you have for one another should suffice.
<input type="checkbox"/>	Address wedding announcements. Announcements are for those family and friends who were not able to attend the wedding.
<input type="checkbox"/>	Make hair and make up appointment.
<input type="checkbox"/>	Pack for the Honeymoon.
	<i>continued...</i>



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